



Area 1 Agency on Aging Caregiver Services

Caregiver Registry

The Caregiver Registry is maintained by the Area 1 Agency on Aging, a local nonprofit organization that plans, coordinates, funds and advocates for seniors, disabled adults and their caregivers in Del Norte and Humboldt counties.

The Registry provides lists of potential providers to people who want to hire a caregiver. The Caregiver Registry is not an employer of caregivers and **being listed on the Caregiver Registry does not guarantee employment**. It does, however put caregivers on referral lists for potential employment by care recipients.

Eligibility:

The following cause an applicant to be ***ineligible for listing*** on the Caregiver Registry:

- Having ever been convicted of a felony;
- Having ever been convicted of certain misdemeanor crimes. These may include violent acts against others, theft/larceny, burglary, forgery, a recent DUI, drug-related offenses, multiple or serious moving violation(s) or other crimes as deemed unacceptable by the Caregiver Services Program;
- Having ever been convicted of a sex offense;
- Having been convicted of or imprisoned for fraud against a government health care or supportive services program within the past 10 years;
- Having been convicted of or imprisoned for abuse of a child, elder or dependant adult within the past 10 years.

Requirements: Specific requirements must be fulfilled to complete the Caregiver Registry application process prior to being placed on a referral list. These include:

- Completion of a Caregiver Services Caregiver Training;
- Completion of the Caregiver Registry Application Packet, which includes: the Application Agreement, Caregiver Profile, and Caregiver Preferences;
- A caregiver registry intake interview;
- Reference checks;
- DMV clearance;
- Valid driver license or state-issued picture ID; and
- Proof of car insurance in caregiver's name.

The Active Caregiver Line (ACL): The ACL is used for caregivers to inform Caregiver Services about changes to contact information, preferences and availability. The ACL is checked and changes are made weekly. Caregivers must call the ACL at the end or beginning of each month to inform Caregiver Services that they are still available, otherwise his or her status automatically changes to "Active but Schedule is Full", and his or her name will not go out on lists. The ACL number and extension are: (707) 443-4363 ext. 305.

Acceptance onto the Registry: Whether an application is accepted or denied, applicants will be notified by mail. If denied, an applicant will not be eligible to reapply for one (1) year. Once accepted, applicants begin using the Active Caregiver Line (ACL) every month. Failure to do so will result in the applicant's status being marked as "Active but Schedule is Full", and his or her name will not go out on lists.

Caregiver Training: Completion of a Caregiver Services Caregiver Training is required for application to be listed on the Caregiver Registry for employment referral. Caregiver Trainings are designed to equip caregivers with the skills needed to fulfill their duties as a caregiver. Please see the Caregiver Training handout for details.

IHSS Public Authority Registry

The In-Home Supportive Services (IHSS) Public Authority manages a caregiver registry solely for IHSS care recipients. The contact number for the IHSS Public Authority Registry is: (707) 476-2144.

Questions:

Caregiver Services (707) 442-3763 or (707) 443-4363.

For questions regarding the union, please call California United Homecare Workers at 1-800-359-0780.